

TIZ (Training and Integration Centre)
Work-world Germany "Arbeitswelt Deutschland"

For Asylum-seekers
 Activity Number: 123//6824/16

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Dear Sir or Madam,

We would like to welcome you in our training program about Work-world in Germany "Arbeitswelt Deutschland", and we look forward to meeting you soon.

In a relaxed atmosphere we would like to highlight many subjects about "Today's Job Market", your Job opportunity or the alternatives. In addition, we will provide several "Small-group projects" for independent implementation from A-Z.

This is all under the motto: "Positive in the professional future in Germany" for your Integration, Professional Training opportunity and your funding possibility.

During our Training Program you will get the answers for the most important questions about Job-world and Professional Training world in Germany which you and many Asylum-seekers will occupy, and to which we (together with you) find concrete answers and proposals.

Beginning	Continuously (after registration)
Adress	die Jobmeisterei, Oehleckerring 40, 22419 Hamburg-Langenhorn
Duration	240 Teaching Units (8 Wochen)
Class time	Either Monday – Friday, from 08h00 to 13h00 or Monday – Friday, from 13h00 to 18h00

Throughout the Training Program, the following points will be a part of it:

- Profiling
- Potential analyses and Professional test
- Supporting by change of perception
- Introduction about recognition procedures
- School-and Education system and Financing
- Current-and "in line with market" requirements for professions, Manpower requirements and access possibility.
- Gateways to Professional Training
- Qualification and further Training.
- Job exchange, search techniques and Job research
- Job net, Job TV and Job description
- Factory tours from various sectors
- Active search for Practical Training or Professional Training vacancy
- Preparing of the Job application documents
- Interactive Training for "Job interview" process
- Phone calls during Job application process.
- Interactive Teamwork and Workshop
- One-on-one conversation according to requirements

The participation in our project is being funded by the Federal Employment Agency and it is for you free of charge.

For further information in English or Arabic languages, please do not hesitate to contact us at the following phone number: 040 530541 54
Opening hours : 08 am – 17 pm (Monday to Friday)

We look forward to your participation.

The Team of "die Jobmeisterei"

Anke von Bargaen-Rathjen

Erstellung:	AR 17.05.2016	Prüfung:	AR 17.05.2016	Freigabe:	AR 17.05.2016
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